



**AGENDA
CITY OF BROWNSVILLE, TENNESSEE
CITY BOARD MEETING
FEBRUARY 13, 2018 5:30 p.m.**

1. Call to Order: Mayor Bill Rawls
2. Invocation
3. Pledge of Allegiance
4. Approval of Minutes – January 9, 2018 Meeting
5. Ordinance #942 - To Amend Chapter 4 of Brownsville's Municipal Zoning Ordinance, SECTION 4.06
6. Ordinance #943 - To Amend Ordinance # 835/07 Requiring Responsible Vendor Training and Requirements for Issuing an New Permit
7. Board Appointment – Regional Planning Commission – Earl Rice (*term ending July 1, 2021*)
8. Mayor's Report
9. Aldermen Reports
10. Department Reports (Not Reported but Included In Packages)
11. Adjournment

ORDINANCE # 942/01/25/18/#1

AN ORDINANCE TO AMEND CHAPTER 4 OF THE CITY OF BROWNSVILLE MUNICIPAL ZONING ORDINANCE, SECTION 4.06, GC-GENERAL COMMERCIAL DISTRICT, LETTER (B), NUMBER (1) PRINCIPAL PERMITTED USES AND STRUCTURES, IN ORDER TO INCLUDE MEDICAL CLINICS

WHEREAS, pursuant to Tennessee Code Annotated Sections 13-7-201 and 13-7-202 a zoning ordinance and map have been adopted for the City of Brownsville; and,

WHEREAS, the Brownsville Municipal-Regional Planning Commission has recommended that the following amendments be made to the Brownsville Municipal Zoning Ordinance; and,

WHEREAS, a public hearing was held before the Brownsville Board of Mayor and Aldermen pursuant to Section 13-7-203, Tennessee Code Annotated, the time and place was published with fifteen days advance notice.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BROWNSVILLE:

SECTION 1. That Section 4.06, "GC-GENERAL COMMERCIAL DISTRICT", Letter (B) Uses and Structures, Number (1) Principal Permitted Uses and Structures, be amended to include the following under Institutional (uses):

Medical Clinic

SECTION 2. That Section 4.06, "GC-GENERAL COMMERCIAL DISTRICT", Letter (B) Uses and Structures, Number (1) Principal Permitted Uses and Structures, be amended by deleting the current language germane to Professional Services and replacing it with the with the following:

PROFESSIONAL SERVICES –

All Uses

SECTION 3. BE IT FURHTHER RESOLVED that this Ordinance shall become effective immediately upon its adoption, THE PUBLIC HEALTH, SAFETY, AND WELFARE REQUIRING IT.

Passed First Reading:

Date

Passed Second Reading:

Date

Public Hearing:

Date

William D. Rawls Jr., Mayor

Attest:

Lisa Brooks, City Clerk

ORDINANCE # 943

**AN ORDINANCE TO AMEND ORDINANCE # 835/07
REQUIRING RESPONSIBLE VENDOR TRAINING AND REQUIREMENTS FOR
ISSUING AN NEW PERMIT**

BE IT ORDAINED BY the Board of Mayor and Aldermen of the City of
Brownsville, Tennessee, that Title 8 of the municipal code is hereby amended as
follows:

The following language is added:

8-212 Beer Permit Owners and Employees are to complete the
Responsible Vendor class within sixty (60) days of issuance of permit and require
all new hires to complete the class within sixty (60) days of hire date.

The following language shall be amended to:

8-219 At the same time a new permit is issued to any business subject to
this tax, the permit holder shall be required to show proof of completing the
Responsible Vendor class within the last twelve (12) months and required to pay
the privilege tax on a prorated basis for each month or portion thereof remaining
until the next tax payment date.

This ordinance shall take effect immediately upon its passage, the public
welfare requiring it.

Approved on 1st reading: _____

Approved on 2nd reading: _____

WILLIAM D. RAWLS, JR., Mayor

Attest: _____
LISA BROOKS, City Clerk



**WEST TENNESSEE
DELTA HERITAGE CENTER**
HOME OF THE TINA TURNER MUSEUM

I-40 at Exit 56 · 121 Sunny Hill Cove · Brownsville, Tennessee 38012

February 5, 2018

Director's Report
January 2018

	Attendance	Gift Shop	Donations
January 2018	947	\$ 948.51	\$ 0.00

Center Activities

- Events: 3 - Stories and Songs, Exhibit Opening - I Have A Voice, Sleepy John's Country Blues Jam
- Motorcoach Tours: 2 self-guided
- Group Tours: 2 guided - Haywood Youth Leadership, WestStar

Director's Activity:

- Jan. 19: Guest Appearance WATN Memphis Live, Channel 24 for I Have A Voice
- Jan. 25: Blues Suede Forever Radio, Jackson - Guest appearance for I Have A Voice

Volunteers:

28 hours - Adult Volunteers

0 hours - Student Volunteers

Inquiries/Requests:

TN Vacation Guide: 12

Premier Travel Media: 0

Social Media Sites/Stats

WTDHC - 2263 Exit 56 BF - 1082 H. BirdFest - 321 TinaTurnerHD - 8899 TTMuseum - 3057

Twitter Followers: 982

Instagram Followers: 434

Sonia Outlaw-Clark, Director

Phone: 731.779.9000 · www.WestTNHeritage.com · E-mail: sonia.clark@westtnheritage.com

Brownsville City Board Meeting

Tuesday, February 13, 2018

By

Mary Ann Sharpe, Main Street Brownsville Director

Façade Grant:

- Successfully closed out January 23, 2018.

CLG Report:

- Annual training for Historic Zoning Commission was held January 18th. Training provided by Jane-Coleman Harbison, Certified Local Government Program Director, Tennessee Historical Commission and Jasmine Champion, Preservation Planner, Member Area Association of Governments.
- Tennessee Historical Commission Grant received for Haywood Heritage Foundation website. Bids have been advertised and submitted. Final selection of vendor will be approved February 14th.
- Process has begun to add the Chamber Building aka Carnegie Library to the National Register of Historic Places. Meeting held with the Tennessee Historical Commission February 1st.

Ambassador Program/Partnership:

- Amelya Cooper and Benjamin Rodriguez are the Main Street Brownsville & Chamber of Commerce Youth Ambassadors for 2017-18. Their final project will be 1 video for MSB and 2 videos for the Chamber (1 City/1 County). Meetings have taken place to discuss project and expectations.

Jackson, TN-Downtown Retail Summit:

- Downtown Retail Revitalization workshop Tuesday, February 20th provided by the Tennessee Main Street Program.

New Business:

- Margo's Pet Care- 1 employee

Other:

- Multiple meetings held with MSB Executive Committee to establish updated long & short term goals. Will review with Mayor Rawls to ensure they are on track with the direction of the City of Brownsville's goals.
- Judged Poetry Outloud competition at HHS February 6th.
- Welcomed WestStar to Brownsville January 25th.
- MASS meeting January 31st.
- Spoke to HHS Youth Leadership, City Hall, January 23rd.

Mission Statement

To enrich the quality of life for citizens of Haywood County by revitalizing the economy, enhancing the historical charm, and preserving the architectural and cultural heritage of Brownsville's Main Street District

BROWNSVILLE/ HAYWOOD COUNTY FIRE DEPARTMENT

**CHIEF MARK FOSTER
19 W FRANKLIN ST
BROWNSVILLE, TN 38012**

PHONE: (731)772-1396

FAX: (731)772-1275

FIRE CALLS

COUNTY

JAN.2018

STRUCTURE- 4

VEHICLE- 1

GRASS - 2

DUMPSTER - 0

ALARMS - 5

ACCIDENTS - 15

EXTRICATION - 0

MEDICAL - 0

HAZARDOUS MATERIALS- 0

FATALITIES- 0

FALSE CALLS - 0

WEATHER - 0

TOTAL COUNTY CALLS- 27

CITY

STRUCTURE- 9

VEHICLE- 1

GRASS- 0

DUMPSTER - 0

ALARMS - 10

ACCIDENTS- 1

EXTRICATION - 0

MEDICAL - 0

HAZARDOUS MATERIALS- 0

FATALITIES- 0

FALSE CALLS-0

WEATHER - 0

TOTAL CITY CALLS- 21

TOTAL NUMBER OF CALLS FOR THE OF JAN.2018 = 48

PR EVENTS- 0

SMOKE DETECTORS- 0

CONTACTS- 0

BROWNSVILLE POLICE DEPARTMENT
Barry Diebold, Chief of Police
118 North Lafayette Ave
Brownsville, Tennessee 38012

MONTHLY ACTIVITIES FOR JANUARY 2018

MONTHLY PATROL DIVISION TOTALS

Reports:	255
Arrest:	88
Citation:	64
Warning:	237
Calls For Service:	1092

DRUG ACTIVITY / ARREST REPORT

Number of Arrest: 08

Adults:	07
Juveniles:	01

CRIMINAL INVESTIGATIONS

New Cases:	11
Arrests:	10
Closed Administratively:	00

JUVENILE SERVICE DIVISION

Calls For Service:	10
Reports:	10
Arrest:	04

NARCOTICS DIVISION

Narcotics:

.5 grams methamphetamine

COMMUNITY EVENTS

Officers were trained in the use of NARCAN and issued 2 doses (overdose medicine)

Officers attended Radar Class

Officers attended Crime Prevention regarding senior citizens on fraud

Conducted (2) training on church safety

2017 YEAR END REVIEW:

Homicide - 1
Rape - 8
Robbery - 10
Aggravated Assault - 56
Burglary - 89
Theft - 313
Motor Vehicle Theft - 23
Citations - 1108
Warnings - 2515



100 S. Dupree Ave
Brownsville, TN 38012
ORI: TN038013N

731-772-7065
Fax: 731-772-4400
Monica Moore, Director

Date: 02/01/2018

To: City Board Members

From: Monica Moore, Director

Subject: January Call Report

Brownsville-Haywood County Central Dispatch
100 S Dupree BROWNSVILLE, TN 38012
1/1/18 – 1/31/18

Ambulance Authority

Total Records for Name

Count Per Type

328

Animal Control

Total Records for Name

Count Per Type

0

Fire Department

Total Records for Name

Count Per Type

54

Haywood County Sheriff's Office

Total Records for Name

Count Per Type

258

Police Department

Total Records for Name

Count Per Type

1092

Public Works Department January 2018

The month of January brought inclement weather which we received approximately three to four inches of snow and ice. This amount of accumulation certainly caused the public works department to have a few days of extra hours of work. The street department put down sand and salts several days on the street. We also focused on the Town Square sidewalks, helicopter landing pad and all other streets within the city. A 25 ton truckload of sand and approximately 40,000 lbs. of salt was used during this period. Our sanitation workers were not allowed to put city vehicles on the streets for their safety. The public works department did an excellent job adjusting to this transition. Within 3 days we were back on schedule and all was well. The Roll-offs, Knuckle Booms, Leaf Machines, Sanitation front loaders and all other equipment and employees are doing great, with the exception of several employees being diagnosed with the Flu virus. The public Works Dept. has managed to move employees around daily so that the Dept. can continually serve the citizens of Brownsville.

Director: Bobby Mayer

Asst. Dir. David Turner

1-31-2018

Session Listing

02/01/2018

Session ID: JAN 2018

Session ID	Status	Creation Date	Closing Date
JAN 2018	Deposited	01/03/2018	02/01/2018
Cash		\$75.00	
Check		\$75.00	
Total		\$150.00	

Receipt #	Permit No.	Owner Name	Contractor Name	Permit Code	Remitted Revenue	Total Remitted
5239	CB-2895 ✓	William Brooks	Johnny Burton	P - GAS	\$25.00	\$25.00
5240	CB-2896 ✓	Joe Moore	Johnny Burton	P - GAS	\$25.00	\$25.00
5243	CB-2897 ✓	Leon King	Johnny Burton	P - GAS	\$25.00	\$25.00
5244	CB-2898 ✓	carl perry	Johnny Burton	P - GAS	\$25.00	\$25.00
5245	CB-2899 ✓	everlena farrington	NICK ADAMS	P - GAS	\$25.00	\$25.00
5246	CB-2901 ✓	Marjorie Brooks	Roy Kellum	P - GAS	\$25.00	\$25.00

JAN 2018 Session Total Permits: \$150.00 \$150.00

Grand Total Permits \$150.00

Grand Totals:	Revenue	Discount	Net Revenue	Issue Fee	Penalty	Interest	Fees 1-5	Total Remitted
	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00

Status Closing Date Creation Date

Session ID: JAN 2018 D 02/01/2018 01/03/2018

Code	Description	Revenue	Net Revenue	Total Revenue
P - GAS	GAS PERMIT	\$150.00	\$150.00	\$150.00
Total Permit:		\$150.00	\$150.00	\$150.00



**COLLECTION REPORT
AS OF JANUARY 31, 2017**

TAX COLLECTIONS	\$2,629,534.42
OTHER COLLECTIONS	<u>\$3,458,689.66</u>
TOTAL COLLECTIONS	\$6,088,224.08

PERCENTAGE OF REVENUE REALIZED: 62.16%